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TEST PLAN AND ACCEPTANCE RECORD

Test plan for SDD-SPD-001 against the requirements and failure conditions of SRA-SPD-001

Test document — plan complete; results are recorded at acceptance

CAPABILITY	DOCUMENT	VERSION	DATE
IT Spend Optimization	STP-SPD-001	1.2	Oct 10, 2026

WRITTEN BY

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What this document is. The proof half of the set. Every testable requirement row and every failure condition in SRA-SPD-001 has a case here with a method, a pass criterion and the evidence to keep. Structure follows STP-NET-001: cases in cut-over order, pilot first, error paths tested as first-class cases. Where a requirement is measured over a period (month-end close, forecast error), the case runs over that period. The results columns are filled at acceptance.

Document control

Document	STP-SPD-001	Version	1.2
Issued	Oct 10, 2026	Status	Issued by Symbeeo
Classification	Public	Supersedes	1.1, Oct 7, 2026
Capability	IT Spend Optimization	Author	Avinash Dhinakaran
Role	Principal Integration Architect		
Tests	SRA-SPD-001 R2–R18 and F1–F10 SDD-SPD-001 cut-over steps 1–5 encryption and log delivery (T27–T28). **Out of scope, stated: realized savings. They are measured against the client's own baseline after SDD-SPD-001 step 2 and reported, not accepted, because no pass criterion can be set before the baseline exists.**		
Credentials	iSAQB Certified Professional for Software Architecture – Advanced Level (CPSA-A), Oracle Certified Consultant – Value Chain Planning, Master Data Management, SCM Cloud		
Approval	Approved by Edwin Ozer, Founder, Oct 10, 2026. Issued by Symbeeo, Oct 10, 2026.		
Sign-off	"The customer's named acceptor signs the results; the practice lead countersigns. Acceptance = every T-case marked pass or waived with a reason."		

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Table 1. Revision history

Date	Version	Change
Sep 27, 2026	1.0	First issue.
Oct 7, 2026	1.1	Reissued with the practice set; no change.
Oct 10, 2026	1.2	Approval line now reads: approved by the Founder, issued by Symbeeo. Avinash Dhinakaran remains the author.

1 · Scope, environment, entry and exit

Scope. Ingestion and validation, store, allocation, FinOps platform, software and hardware asset management, SaaS discovery, TBM model, renewal register, disposal record, for the typical buyer of SDD-SPD-001. **Environment.** Pilot for T1–T6, T27 and T28 (SDD-SPD-001 §7 step 1); production for T7–T14 (step 2), T15–T21 (step 3), T22–T25 (step 4); T26 at any step (step 5). **Entry.** SDD-SPD-001 signed; P1–P8 closed; FOCUS version per provider recorded in §3. **Exit.** Every case pass or waived with a written reason and the client's initials; evidence archive handed over.

Evidence for every case. The item named in the case's Evidence it produces column — query text and result, log extract, screenshot, per-device quality record (serial, sanitization, result) or failover timing — with timestamp; data-set and FOCUS version; tester's initials. Evidence columns stay empty until the test runs. The failover test is T26: the FinOps platform cut off and the store read by a second tool. Encryption is proved by T27; delivery of security logs to the client's collector by T28. Evidence stays in the client's tenancy (SRA-SPD-001 §2 R18).

2 · Test cases

Table 2. Test cases

ID	Tests	Method	Pass criterion	Evidence it produces	Result	Evidence ref	Date · initials
T1	R2 FOCUS ingestion	load one billing period; run the FOCUS Validator at the provider's version where the validator supports it	loads; validator passes, or every failure matches the provider's published conformance gap	validator output; conformance-gap list	☐ pass ☐ fail		
T2	R3 latency	time from export landing to rows queryable, 10 consecutive days	≤ 24 h each day	log extract: landing and queryable timestamps, 10 days	☐ pass ☐ fail		
T3	F1 incomplete day	withhold one day's export file	day flagged incomplete in every view; re-pull fills it	screenshot: incomplete flag; re-pull log	☐ pass ☐ fail		
T4	F2 schema change	load a sample at the next FOCUS version into the pilot	load held; last good data still served; mapping change logged	log extract: held load; mapping change entry	☐ pass ☐ fail		
T5	R6 shared-cost split	apply the written rule to one shared cluster for one month	split sums to the cluster's billed cost; rule cited on each row	query export: split rows vs billed cost	☐ pass ☐ fail		

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ID	Tests	Method	Pass criterion	Evidence it produces	Result	Evidence ref	Date · initials
T6	R18 data residency	list every storage location holding client data; inspect platform configuration	all inside the client's tenancy; none at Symbeeo	storage-location list; configuration extract	☐ pass ☐ fail		
T7	R4 invoice reconciliation	three consecutive month-ends, per invoice issuer	difference ≤ ± 0.5 % each	reconciliation export per issuer, three periods	☐ pass ☐ fail		
T8	F3 invoice mismatch	inject a 1 % difference in a copy of one period	period held open; provider query raised	screenshot: period held; provider query	☐ pass ☐ fail		
T9	R5 allocation	month-end allocation report	≥ 95 % of cloud and SaaS spend to a named owner	allocation report export	☐ pass ☐ fail		
T10	F4 untagged spike	create an untagged test resource	provisioning refused or flagged; cost lands in unallocated bucket	log extract: policy refusal or flag; bucket query	☐ pass ☐ fail		
T11	R12 commitments	read coverage and utilization per provider; set one test commitment below 95 %	report produced monthly; alarm raised	commitment report; screenshot: alarm	☐ pass ☐ fail		
T12	R13 anomaly	run a test workload at 5 × its daily cost [A]	owner notified ≤ 24 h after the data lands	screenshot: owner notification, timestamped	☐ pass ☐ fail		
T13	R14 TBM mapping	map one month's IT ledger	100 % to cost pools; ≥ 90 % to resource towers	mapping export: pools and towers	☐ pass ☐ fail		
T14	R15 forecast	compare forecast to actual, three month-ends	error ≤ ± 10 % each	forecast vs actual export, three periods	☐ pass ☐ fail		
T15	R7 SaaS inventory	sample 20 applications from AP and 20 from sign-ins	all 40 listed with an owner	sample list with owners	☐ pass ☐ fail		
T16	R8 inactive seats	test account with no sign-in for 60 days	flagged to owner ≤ 7 days	screenshot: flag to owner, timestamped	☐ pass ☐ fail		
T17	F5 sign-in feed lost	stop the identity-provider feed for 48 h	usage marked stale; no reclamation runs	log extract: stale marker; no reclamation run	☐ pass ☐ fail		
T18	F8 wrong reclamation	reclaim a seat from an active test user	seat restored ≤ 4 h	failover timing: reclaim to restore	☐ pass ☐ fail		
T19	R9 license position	produce the position for the top ten publishers	ten positions, each with entitlement, metric, consumption and evidence rows	ten position reports with evidence rows	☐ pass ☐ fail		
T20	R16 AI spend	read one month's AI service charges	100 % of identifiable AI charges in their own category with an owner	query export: AI category with owners	☐ pass ☐ fail		
T21	F7 renewal alert	test contract ending in 91 days	alerts at 90, 60 and 30 days to the owner	screenshots: three alerts, timestamped	☐ pass ☐ fail		

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ID	Tests	Method	Pass criterion	Evidence it produces	Result	Evidence ref	Date · initials
T22	R10 reconciliation	compare discovery, CMDB and fixed-asset register	≥ 98 % matched	reconciliation export	☐ pass ☐ fail		
T23	F6 coverage drop	stop the discovery agent on 5 % of a test group	reconciliation alarm within one cycle	screenshot: alarm, timestamped	☐ pass ☐ fail		
T24	R11 end-of-support	query models and OS versions without a date	none	query export: models without a date	☐ pass ☐ fail		
T25	R17 disposal	retire three test storage-bearing assets	sanitization record and disposal certificate for each	per-device quality record: serial, sanitization method, certificate, result	☐ pass ☐ fail		
T26	F9, F10 portability	disable the FinOps platform's access; read one month from the store with a second tool	totals match the platform's to the cent; history intact	failover timing; totals from both tools	☐ pass ☐ fail		
T27	encryption in transit and at rest	attempt a plaintext connection to the store and to each feed endpoint; read the store's encryption setting (P1)	plaintext refused everywhere; encryption at rest enabled on the store	log extract: refused connections and TLS handshake per endpoint; configuration extract	☐ pass ☐ fail		
T28	security logs reach the client's collector	make one failed sign-in to the store, one read by a platform service account and one automated change by the pipeline	all three arrive at the client's SIEM collector ≤ 5 min [A]	screenshot: the three events in the collector, timestamped	☐ pass ☐ fail		

3 · Validated components and versions (filled at test)

Every component and every test tool, with its exact version on the test date.

Table 3. Validated components and versions (filled at test)

Component or tool	Product and exact version	Validated in
FOCUS version per provider export		T1, T2, T4
Provider conformance gaps recorded		T1
Ingestion pipeline and cost and asset store		T1–T8, T26, T27
FinOps, ITAM, SaaS and TBM platform versions		T9–T26
Allocation rule-set version		T5, T9
Tag policy version		T10
Identity-provider sign-in feed		T15–T18
Client SIEM collector		T28
Test tool: FOCUS Validator		T1

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Component or tool	Product and exact version	Validated in
Test tool: second query tool for the portability read		T26
Test tool: TLS client used for the plaintext attempt		T27

4 · Acceptance record

Acceptance terms (drawn from buyer-written acceptance clauses in public contracts):

- **Acceptance is positive and signed** by the client's named acceptor below — never by silence.
- **Review window:** 10 business days from delivery of the results [A]. **Fix window:** 10 business days for any failed case [A], followed by one re-review. The 10-and-10 are defaults from the 5–30-day range in the public contracts; the contract may set others.
- **The warranty starts on the date of signed acceptance.** Cases measured over a period (T7, T14) close at the end of that period, and the phase's acceptance waits for them [A].

Table 4. Acceptance record

	Name	Role	Signature	Date
Client acceptor (CIO or delegate)				
Client FP&A lead				
Symbeeo test lead				
Symbeeo practice lead				

Waivers and open defects are recorded at acceptance.

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Figures are as published by their sources on the dates given in this document; figures marked [A] are assumptions.

STP-SPD-001 · Version 1.2 · Oct 10, 2026